

SERVICES COMMITTEE MEETING

**Monday, December 8, 2014**

6:00 P.M.

HAMPDEN TOWN OFFICE

A G E N D A

1. MINUTES 11-10-2014
2. OLD BUSINESS
  - A. Parks/Trails Policy Development
3. NEW BUSINESS
4. PUBLIC COMMENTS
5. COMMITTEE MEMBER COMMENTS

## SERVICES COMMITTEE MEETING MINUTES

Monday, November 10, 2014

### Attending:

Councilor Jean Lawlis	Resident Terry McAvoy
Councilor David Ryder	GIS/IT Specialist Kyle Severance
Councilor Tom Brann	Jeremy Jones, Papermill Park Volunteer
Councilor William Shakespeare	Coordinator
Councilor Greg Sirois	Susan Lessard, Town Manager
Mayor Carol Dupery	

The meeting was opened at 6 p.m. by Chairman Lawlis.

1. MINUTES 10-14-2014 – The minutes of the 10-14-14 meeting were reviewed and approved as presented.
2. OLD BUSINESS
  - A. Parks/Trails
    1. Committee Formation – Councilor Lawlis reported that there had been only one applicant, Jeremy Jones, apply for membership on the park policy development committee. Motion by Councilor Lawlis, seconded by Councilor Ryder that Jeremy Jones be included in the Committee formed to discuss policy for parks and trails. Unanimous vote in favor.

Councilor Lawlis suggested that since she was not going to be on the Council to shepherd this project forward that perhaps it should wait until after the new Town Council is seated. Other Councilors indicated that the work should start now so that whatever is needed is in place by the Spring season when work on parks and trails will start again.

Several Councilors stated that there were some baseline expectations for the Town's three primary parks – Turtlehead, Dorothea Dix, and Papermill - that should be put in place anyway – such as porta potties, trash cans, mowing and general upkeep – that could be identified without waiting for a policy to be developed.

It was discussed that volunteers would be a good resource – such as the Boy Scouts – for building picnic tables and helping with trails.

### 2. Discussion of Charge/Schedule

Concern was expressed over only having one meeting a month to discuss this item and it was suggested as a way to get it off the ground to also agenda this subject for the Infrastructure Committee meeting on 11/24. The consensus of those in attendance supported that idea.

Councilor Brann expressed hope that the policy development could be completed within 6 months.

Councilor Brann offered to work with Economic Development Director Dean Bennett to review the Comp Plan for goals related to parks and trails and to come up with a draft vision statement for the committee for the Infrastructure Committee meeting on November 24th.

- B. Community Room Use – Hampden Farmer’s Market - The Manager told the Committee that the Farmer’s Market was looking for an inside location for the winter. The use of the Community Room every Friday afternoon would present problems because staff is not always in the building due to fire/ambulance calls and there would be no way to secure that end of the building in their absence. Councilor Sirois stated that the VFW was looking to increase usage of the facility on Canoe Club Road and that the Manager could contact VFW member Terry Bean about possible use of the building for that purpose.

3. NEW BUSINESS - None

4. PUBLIC COMMENTS - None

5. COMMITTEE MEMBER COMMENTS – Councilor Brann requested that the idea of a lighted tech sign being located at the Town Office be placed on the appropriate committee agenda for consideration. Now that other facilities in the area have them – such as the High School – it would not be out of place in this location. Councilor Brann also asked about work at the Mayo Road pump station. It was confirmed that this work was part of the pump station rebuild approved by voters in November of 2013.

Councilor Lawlis reported that she attended a Garden Club presentation on the effect of lead on the loon population and efforts to get anglers to replace lead sinkers with non-lead sinkers. She provided information to the Manager that could be used to set up the Town Office as a location where people could turn in their old lead lures and get non-lead replacements at no charge. The Manager will pursue information on that subject.

Motion by Councilor Shakespeare, seconded by Councilor Sirois to adjourn at 6:50 p.m.  
Unanimous vote in favor.

Respectfully submitted,

Susan Lessard  
Town Manager